

ARTQUEST POLICY

Important, all parents, guardians, or adult students must read!

1. Hours at the ArtQuest Studio are by APPOINTMENT ONLY. Please do not just drop by. All children must be supervised while at Arts on Granada. Direct all questions regarding classes to Greg Grant at (386) 871-9906.

2. Students furnish own supplies. Must bring supplies to first day of class. They are available at Southern Paint stores at a 20% discount to ArtQuest students. Supplies may be purchased anywhere, but no substitutions are allowed. Please call Greg Grant with any questions. Parents/students responsible for maintenance of supplies and must always have required items available for classroom use. Student's name must be on all items. Supplies and unfinished artwork become the property of Gregory Grant/ArtQuest School of Art & Design if left at the school unattended for one year or more.

3. Tuition is due in full prior to start date of class in order to guarantee enrollment. We offer online registration and/or tuition payment with credit cards. Checks may be mailed for tuition, payable to Gregory Grant. Pre-register early as students are accepted on a "first come, first serve basis" with class size limited to 10 in most cases.

No partial payments or verbal registrations accepted. Classes are payable for the entire session, we do not prorate tuition for late starts, or offer classes by the day, unless noted in class description. \$25 fee for returned checks. No refunds or credit for missed classes. We will offer an opportunity for make-up classes whenever possible at the discretion of Gregory Grant.

Refunds for cancellations granted only up to one week (7 days) prior to start date of class.

Tuition transfer for credit toward later session granted only up to one week (7 days) prior to start date of original class registered for. Credit must be used within six months (184 days) of original registration date, and students must follow pre-registration procedure to be guaranteed a seat.

4. Call to confirm enrollment status prior to start date of class(es). ArtQuest does not call or issue receipts, unless by request.

5. Do not drop children off more than 10 minutes early. If arriving earlier, children must remain in vehicle.

Please do not be late. Excessive tardiness compromises entire class and can result in expulsion from class.

No refunds. The same applies to children who are picked up consistently late. Parents are welcome to remain on premises during class, however: they are not allowed to sit inside studios with children during class. Younger siblings and/or visiting friends not enrolled in class must be supervised by parents at all times, and they are also not allowed inside studios during class.

6. Park in designated areas at both the ArtQuest Studio and at Arts on Granada (parking in rear). Do not block driveway at Ormond studio. Family pets must remain in vehicles, or preferably be left home. We have horses at the ArtQuest Studio location, and pets may not be used to these animals. Please do not feed the horses.

7. Children are not allowed outside studios during class, without instructor permission. No running or destructive horseplay of any kind is allowed. Children are expected to behave in an appropriate manner and must participate in classroom activities. Disciplinary problems result in expulsion. No refunds.

8. Children must wear suitable clothing for art projects. Sometimes being a little messy is just a by-product of creativity! Remember that although the acrylic paint we use is non-toxic, it will not come out of fabric.

9. Disclaimer: Parents and/or guardians assume all risks and agree to hold ArtQuest School of Art & Design, Gregory Graham Grant, Karen Grant, Arts on Granada, Megan Corbett, and all other instructors or gallery personnel or associates harmless for all liabilities.

If mailing in registration form, please print and sign this form and submit with registration form.

Signature of Parent, Guardian, or Adult Student

Date